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SECTION A: FAMILY INFORMATION

Form with sections: Parent/Guardian/Applicant, Parent/Guardian 2, and a table for EIPS students with columns: Last Name, First Name, Name of School for 2018-19, Grade, *Busing.

*Check 'Yes' if you are applying to have student transportation fees waived. Check 'No' if you have no student transportation fees.

SECTION B: REQUIRED DOCUMENTATION (Choose one of the following)

- Checkboxes for documentation requirements: 2017 Option C Form, Social Services Health Benefits card, Alberta Works Health Benefit card, Declaration of Independence form.

SECTION C: EXCEPTIONAL CIRCUMSTANCES (Optional)

- Checkboxes for exceptional circumstances: detailed letter with supporting documentation (Employment Insurance, employer letter, school enrollment).

SECTION D: PERMISSION TO EMAIL

- Checkbox: YES, Elk Island Public Schools can email me with respect to this application.

I CERTIFY the information provided in this application and in any documents attached is correct and complete. I also understand that financial and other information provided above is confidential.

Signature lines for Parent/Guardian/Applicant, Parent/Guardian 2, and Date.



IMPORTANT INFORMATION

- 1. Required documentation must be submitted with your application for it to be considered.
2. The deadline for receipt of this application is December 15, 2018. No applications will be accepted after this date.
3. Busing will not be available until fees are paid or waived.
4. Waiver covers transportation fees for payride busing (less than 2.4 km from designated school), supplemental bus fee, noon hour supervision fees and student council fees.
5. Waivers do not cover choice school busing fees, non-resident fees, course fees, extra-curricular fees, field trip fees, etc.
Please talk to the School Principal(s) to discuss payment plan options if you are unable to pay the full amount of these fees when due. If you wish to access the payment plan for Transportation fees, information is available on the website or by contacting Student Transportation at 780-417-8151.
6. Waiver will not be approved if any student has books outstanding from previous years. All books must be returned or paid for before approval.
7. Submit ONE application per family. If you completed the application for transportation fees, it will also apply for school fees.
8. Submit signed applications:
a) Scan and email to fees@eips.ca OR
b) Bring documents to any EIPS school office in a sealed envelope addressed to the Treasurer (CONFIDENTIAL) OR
c) Mail to Elk Island Public Schools
Attention: Treasurer (CONFIDENTIAL)
683 Wye Road, Sherwood Park, AB T8B 1N2
9. You are responsible for your fees until such time as you have received approval notification from our office. It is our goal to process the Waiver of Fees within three (3) weeks of receiving your application. If you have not heard from our office within a reasonable period of time, please contact us at 780-417-8200.
10. Fees will not be waived for adult students.
11. Freedom of Information and Protection of Privacy – Notification of Use: The information collected on this form is for the purpose of processing this Application for Waiver of Fees. This personal information is collected pursuant to the provisions of the FOIP Act, section 33(c). If you have any questions about the collection and use of the information, please contact Elk Island Public Schools’ FOIP Coordinator, 683 Wye Road, Sherwood Park, AB T8B 1N2, phone: 780-464-3477.

The following chart of family income levels outlines how the waiver of fees will be determined for the 2018-19 School Year.

Table with 3 columns: Number of adults and children per household, 100% Waiver, 50% Waiver. Rows range from 1 person to 7 or more people.